

# COLLEGE OF ARTS & SCIENCES

## LEADERSHIP MEETING

4:00pm Monday, February 9, 2026  
Cedric Rucker University Center 314

### Notes

In attendance: Laura Mentore, Marcel Rotter, Miriam Liss, Mindy Erchull, Zach Whalen, Rosalyn Cooperman, Jonathan Levin, Claudine Ferrell, Melina Patterson, Keith Mellinger, Meredith O'Connell, Julia DeLancey

- I. Chair Compensation – Keith Mellinger
  - A. University-wide chair compensation policy is done and approved
    1. Chair stipend is a minimum of \$5,000
    2. At least 1 course release per semester
    3. Chairs must be available over the summer
      - a. If not available, there must be a delegate
      - b. Contract for Admissions events and Orientations over the summer
      - c. Compensation for additional duties should be negotiated with the Dean
  - B. College policy for Chair compensation still under development
    1. Next step is completing a rubric for Chair compensation
    2. Have requested money be set aside for chair compensation
- Discussion:**
  - What about compensation for Chairs writing APRs off contract?  
Keith Mellinger: The deadline for APRs has been changed so that Chairs don't need to write APRs over the summer
  - When does the period for negotiation start?  
Keith Mellinger: Middle of spring semester
- II. Recruitment event
  - A. March 13, 2026
    1. A lot of planning to do
    2. Make it student – centered
    4. Option to sit in on a class
    4. Day before Destination Day event, so we are trying to have students come both days
- Discussion:**
  - It is hard to understand how we are going to be able to discuss majors in such a short time
- Laura Mentore: This is supposed to be a very broad, brief, and succinct presentation. Like an elevator pitch.

- If event is low attendance, it may not make sense to offer an option of sitting in on various classes. It would take students away from attending a session that we have put a lot of time in to preparing.

Laura Mentore: It may make sense to not offer an option to sit in on classes.

- B. I am going to share the schedule so that we can plan together
  1. Need to have it completed by February 28
  2. Need students to prepare their brief presentations

### III. Teaching Load and Staffing Plan

- A. Reviewed document carefully
- B. Challenge is how to count different types of work that are not traditional classroom teaching and make them visible
- C. Standard teaching load is still 24 credit hours per year
- D. Some departments may need to evaluate how they are counting labs and preps as contact or credit hours.
- E. Should be counting things like URES, 491, and internships as part of the 24-hour teaching load
- F. We need to find a system that makes alternative teaching count
- G. Laura, Gregg, and Lynn are working on policies for the areas they oversee