

CHECKSHEET FOR INDIVIDUAL STUDY PROPOSAL PROCESS ENGL 491/492; LING 491/492

You must have the following basic requirements:

____ junior or senior standing

____ required coursework

English majors and minors: ENGL 295 plus at least two upper-level courses in, as appropriate,
literature or creative writing

Linguistics and majors and minors: LING 101 plus at least two upper-level courses in linguistics

Other majors: at least three EL courses of which at least two are upper-level

Submit a written proposal (1-2 pages plus bibliography) to [the faculty member specified for IS oversight on the website](#) for that academic year. It must include the following:

____ your motivation and preparation for the IS, including relevant previous coursework

____ why the subject area of this IS is appropriate for EL sponsorship, including clarification

that the IS does not duplicate a course already offered in the catalogue

____ statement of objectives and description of activities that will fulfill these objectives, including:

____ reading list of appropriate primary and/or secondary sources

____ anticipated schedule of work across the semester, including conferences with faculty sponsor

____ listing of the substantial oral and/or written work to be performed (including requirement for length or scope of all assignments), with a focus toward a central project

____ weighting system for assignments in assessing the IS

Deadline for submission is close of business on the Friday of the first week of classes. [See web page for full details.](#)

PLEASE NOTE that registration for an Individual Study is handled differently than general preregistration in Banner. **You will need to complete the Individual Study Registration Form found on the [UMW Registrar's page under "Forms."](#)** When the department approval process is complete, the chair will process this form and the credits will be added to your schedule by the Registrar's office.