

GISc 499 and 491 Capstone Registration Process

The GISc499 (internships) and GISc491 (independent study) registration process heralds back to the paper and pencil era. What this means is that you must complete a paper form, have it signed by the proper authorities, then take it to the registrar. **This is an official registration form thus you will be registered and are RESPONSIBLE for payment and dropping/withdraw course if necessary.** Registering early gives the faculty an opportunity to identify internship opportunities early on in the process enhancing your chance of getting a sponsor. Please keep in mind that you are ultimately responsible for finding an internship. And while we work hard to identify internship sponsors, we cannot guarantee we will be able to place everyone. Those who do not register during the normal registration period will not be considered when we identify and place interns prior to the beginning of classes next semester.

If you fail to find a sponsor you can switch over to complete the capstone via independent study.

GIC 499

Instructions for registering for these classes can be found on the attached pdf. This document will be uploaded to the GIS web page within the next week. Please read the instructions carefully and complete the portions of the form that have been identified. If you are not sure of an answer please talk to your advisor. The portions of the form that have no question marks should be completed with changes only specific to each individual such as your name banner ID email etc.. Do not change the faculty sponsor information. Do not complete the middle portion of the form or seek signatures, but do sign the bottom of the form. Once you have completed the form take it to the registrar. Your information will then appear in the class list. When you return from the winter break, we will sort out the details of the internships and complete the form.

This is the process that everyone should be using. Even those of you who already have an identified sponsor. In these cases we will use the time between now and the end of the semester to identify a capstone topic and work out the details of the internship with the sponsor.

If you plan on doing your capstone but fail to complete the form you are on your own come January.

GSIC 491

If you plan on completing the capstone as an individual study you have 2 options. Both options require that you complete the green independent study form that can be found next to Dr. Rizzo's office door. This form does not need to be completed ahead of time but it is important that you inform Dr. Rizzo of your intent to register for the class and discuss your plan for doing so.

The first and preferred option is for you to work with a faculty advisor to identify a suitable topic, one that focusses on the geospatial aspect of the problem. Once you have identified an advisor and have a topic you think might work, arrange a meeting with Dr. Rizzo to discuss the suitability of the topic. If approved, signatures can be garnered and the form can be taken to the registrar at the start of the January semester.

The second option is to self-identify a topic of study and discuss the feasibility of the topic with one of the GIS faculty members. If your faculty sponsor approves of the topic, garner signatures, bring the form to Dr. Rizzo for a final vetting and signature, then take the form to the registrar at the start of the January semester.

In the event a student seeking to complete the capstone through an internship (GISc 499) is unable to secure a sponsor, the alternative is to complete the capstone via an individual study. In this case you must seek a meeting with Dr. Rizzo.

If you have any reasonable questions please come by my office on Monday or Tuesday.