**UNIVERSITY OF MARY WASHINGTON**

**FACULTY DEVELOPMENT SUPPLEMENTAL**

**GRANT PROPOSAL COVER SHEET**



| **Application Information** |
| --- |
| Name: |       |
| Department: |       |
| Email: |       |
| Phone: |       |

**Funding Period (check one):**

|  | **Travel Period** | **Application Due Date** | **Notification letters out** |
| --- | --- | --- | --- |
|[ ]  Fall 2014 | September 4, 2014 | September 15, 2014 |
|[ ]  Spring 2015 | November 17, 2014 | December 1, 2014 |
|[ ]  Summer 2015 | April 6, 2015 | April 15, 2015 |
| **Required Attachments:** Budget, Supporting materials, (attach a detailed description of the proposed activity, explain the activity’s relevance to the applicant’s professional development and to the University), and Conference participation funding (complete information below). |

**Attach the following information:**

Brief Statement of the purpose of the Request

If Attending a Conference:

* Name of Organization or sponsor
* Conference Title
* Location
* Date
* Participants Role
* Importance of attendance to professional development
* Conference fees, other expense (please list)

Explanation of how $500 will be used

Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_