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## Bachelor of Liberal Studies Program

### Advising

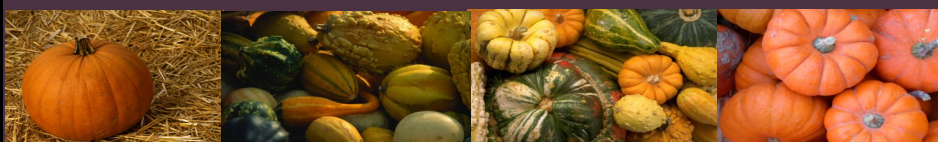
The advising period for spring 2013 course selection is October 17-26. You should make arrangements to meet with your advisor if you have not done so already. If you have declared your major and a major advisor has been assigned to you please contact your major advisor to set up your advising meeting. While RPNs are no longer required to register for classes you must still meet with your advisor to have the registration hold removed from your record before you will be permitted to register for classes. Remember to bring a hard copy of your degree evaluation and unofficial academic transcript to your advising appointment. Both of these reports are available through Banner.

### Registration

Advanced registration is October 29– November 9. Remember your registration time is based on the total number of **completed** credits. This does not include the courses for which you are currently registered since they are not yet complete. Make sure to check for any holds that may be on your record . All holds must be mitigated before registering for classes.

### Graduation/Senior Audits

If you are planning on graduating in the upcoming fall or spring semester, you must have submitted an application for graduation to the Registrar's Office and complete your senior audit. It is imperative that you run your audit (degree evaluation and transcript) to ensure you are on track to graduate. If you are not planning to graduate the semester indicated on your graduation application, contact Stacey Floyd to let her know which semester you will be graduating. She can be emailed at [sfloyd@umw.edu](mailto:sfloyd@umw.edu). Make sure to copy me on the email as well.



### Appointments

In an effort to ensure you are able to meet with me in a timely manner, we will continue using the appointment management system, Starfish. Starfish can be accessed through EagleNet. Blocks of times in which appointments can be made are indicated on my calendar in Starfish. You may make an appointment for as little as fifteen minutes for quick questions or as long as an hour for more complicated issues such as transfer equivalencies, senior checks, and special majors. Make sure to request the appropriate meeting duration so that we will not need to reschedule. It will be very helpful if you indicate the purpose of the meeting so that I can do any preparatory work that may be needed. You can make appointments with me up until 10 p.m. the day prior to your request. You must bring a hard copy of your Degree Evaluation and transcript to your meeting.

## UPCOMING ADVISING ROUNDTABLE

### Advising Discussion Group

October 23

We will continue our networking roundtable discussion group on October 23 at 4:00 p.m. in Lee Hall, room 437. This short, one-hour informal discussion group will discuss advising issues that is of concern to you. Possible topics of discussion are :

- What is the fastest, most cost effective way to complete my BLS degree?
- What is pass-fail and how does it work?
- Can I really get credit for my life experiences?
- How do I apply for graduation and what is the Senior Check?

Please join us for a laid back discussion group meant to answer all of your questions in an informal friendly setting. The session will last for one hour. Check your email for my e-vite.

